

COURSE GUIDE



UNIVERSITY
OF APPLIED SCIENCES

PO Box 85029
3508 AA Utrecht
The Netherlands

T: +31 88 481 62 00
F: +31 88 481 62 05
www.hu.nl

- MC-PROFFIN-20
- Term B - D
- Verplicht / Compulsory
- Voltijd / Full Time
- MINOR
- edo.das@hu.nl

- Edo Das
- edo.das@hu.nl ; 088-4816402
- 12-11-2020

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Minor Professional & (pre-) Master Skills in English The FINAL

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1 Course Description

The English language has become a, if not to say, *the* dominant language in international trade, politics, culture and many more aspects of modern life. Therefore, it is nowadays very important that young people have a good command of English. Our aim is to make sure that students can fully operate in any professional situation in which English is needed, or used.

The six modules of the Minor “**Professional & (pre-) Master Skills in English**” will provide students with the necessary practical professional and academic skills to fully operate at the highest level in any professional and/or academic environment in English.

Learning a language is one thing, but maintaining language skills and being able to apply these skills professionally in a range of situations is crucial for our students’ future career. Therefore, this minor is particularly aimed at students who already have a good command of English (B2, C1 or C2 level) or who have obtained a higher Cambridge certificate.

In this minor students are going to put their knowledge and skills in English into practice through a wide variety of professional and academic assignments. Furthermore, they will not only become excellent users of the English language but their personal development will also receive an enormous boost. Students will understand and profess the norms and professional etiquettes that are required in an international business setting or academic environment.

2 Course Goals and Learning Objectives

The final task and most demanding task for this minor is writing, presenting and defending a final academic or professional paper on a subject relating to their future work field and the role it plays in society. Furthermore students need to critically assess the work of other students, and provide them with constructive feedback, critical questions and discussion points.

3 Place in the Curriculum and Related Courses

The final is part of the Minor **Professional & (pre-) Master Skills in English**. It is directly linked to all other parts of the minor. Or to put it differently, in the final all five modules come together and we expect top class work to be delivered.

4 Study Burden

The study burden is 140 hours. This equals 5 EC. You must count on at least 10 hours of self-study (homework) each week.

Week	6 hour session	homework
1	<ul style="list-style-type: none"> Introduction Task 1: Brainstorm about possible subjects. Do you know enough about the subject? Can you find enough information on your subject? Make a mind map of what you could and wish to do. Task 2: Discuss your subject and your ideas of how you want to approach the task in your entire group. Task 3: Write: a proposal for your subject of about 100 words and hand this in in canvas.	<ul style="list-style-type: none"> Think of a possible subject
2	<ul style="list-style-type: none"> peer groups of three students will be formed Discuss your homework in your peer group Make sure you make an appointment 	<ul style="list-style-type: none"> Come up with research questions Make an outline Start writing
3	<ul style="list-style-type: none"> peer groups of three students will be formed 	<ul style="list-style-type: none"> Work on your paper
4	<ul style="list-style-type: none"> Discuss your homework in your peer group 	<ul style="list-style-type: none"> Work on your paper
5	<ul style="list-style-type: none"> Make sure you make an appointment 	<ul style="list-style-type: none"> Deadline Friday 14:00 in Canvas If not resit in April
6	<ul style="list-style-type: none"> Discuss your reviews and questions with your teacher. 	<ul style="list-style-type: none"> Read two papers assigned to you and write a short report on this.
7	<ul style="list-style-type: none"> Final presentations and discussions 	<ul style="list-style-type: none"> Prepare your presentation

5 Pre-requisites

All students taking part in this course should be able to write, speak, read, and listen on at least C2 level of the CEFR. (advanced level)

6 Exemption Possibilities

None

7 Competencies

At the end of this course students should be able:

- To fully function in any academic or professional environment without any hesitation in language, attitude and behaviour.
- To produce a professional or “near” academic paper on a subject relating to their future work field and the role it plays in society.
- To use sources critically and incorporate these in their paper.
- To give a presentation on their subject and defend their paper during this presentation.
- To give feed back and ask questions in peer and reader groups.

8 Didactic Forms

There is one lecture session per week 360 minutes in which students work in small peer groups and one on one with the teacher to write the paper during the first weeks. After handing the paper different groups are formed for the assessment of the papers and to prepare for the final presentations.

9 Assessment

Type of Assessment	Weighting	Min. Mark
TOETS1	100%	5,5

One final mark is given for the paper, the presentation, the peer group and reader group work.

10 Course Material and Literature

All course material will be provided by the teacher.

. (Recommended)					
Title:	Practical English Usage				
Authot(s):	Michael Swan				
ISBN:	978-0-19-420241-1	Edition:	4	Publisher:	OUP

Title:					
Authot(s):					
ISBN:		Edition:		Publisher:	

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ISBN:		Edition:		Publisher:	

11 Course Evaluation

At the end of this course.