

**UNIVERSITY  
OF APPLIED  
SCIENCES  
UTRECHT**

**EXCHANGE STUDENT  
VISA PROCEDURES**

*Temporary Dutch residence permit (VVR)  
Provisional entry visa (MVV)*

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## Table of Contents

Table of Contents .....	3
Introduction .....	4
Living expenses requirements .....	4
How to make your payment .....	4
What is an entry visa (MVV)? .....	5
What is a residence permit (VVR)? .....	5
Application procedure .....	6
Conditions .....	6
Deadlines .....	6
Early application restriction.....	6
Preparation .....	6
Issue of the visa .....	6
How to apply for a visa and/or residence permit.....	7
Step by step.....	8
Step 1 APPLICATION FOR A HU EXCHANGE PROGRAMME .....	8
Step 2 PREPARATION OF DOCUMENTS FOR YOUR VISA APPLICATION .....	8
Birth certificate and Health insurance .....	8
Step 3 UPLOAD YOUR VISA APPLICATION DOCUMENTS AND MAKE PAYMENT .....	9
Summary of (financial) options accepted by the IND.....	9
Accepted language for financial documents .....	9
Step 4 Issue of the visa.....	14
Step 5 COLLECT YOUR temporary Dutch residence permit (VVR) AFTER ARRIVAL .....	15
Checklist - Student Digital application Osiris .....	17

## Introduction

In general, students with a non EU/EEA nationality will need a Dutch residence permit (VVR) for study purposes for enrolment at HU University of Applied Sciences Utrecht (HU) and some will also need an (MVV) entry visa to enter the Netherlands. This “visa” can only be arranged by HU and will be issued by the Dutch Immigration (IND) in the Netherlands. HU shall inform the student when the visa is issued and those needing an MVV must collect it from the Dutch Embassy before travel. This document will help you understand the Dutch visa conditions and guide you through the HU International student digital visa application process Osiris.

## Living expenses requirements

The IND sets a standard minimum amount a student will need for each month of his/her stay based on the average household costs and living expenses in the Netherlands for a minimum period of 5 or 12 months (depending on your exchange period of 1 or 2 semesters). The total amount available to the student must never be less than the IND minimum. Make sure you follow the instructions on how to prove the money is available at all times!

**Important:** the total standard minimum amount for living expenses is **excluding visa fees**.

If you are to supply documents of proof follow the instructions carefully for each type of document when collecting them. It is possible to use a combination of options. However the total amount given on the documents must add up to the IND minimum!. Upload all the supporting documents for the living expenses in one file (.pdf).

The **minimum financial requirement for living expenses** on 01/01/2021 is **€ 921.17 per month**, subject to an increase twice a year. *The total bank balance must be at least the monthly minimum x the period of stay up to 12 months maximum (€ 11,054.04).*

**5 months exchange = at least € 4,605.85, full year exchange = at least € 11,054.04**

## How to make your payment

Please make your payment promptly before the given deadline. The amount must correspond to the financial method selected by you and it must not be affected by bank charges. The payment requirements are:

- **Visa fees (€ 225,00) minimum payment!**
- **OPTIONAL - Deposit of “Advance living” allowance** (*depending on the living expense option(s) chosen by you -see details further in this document.*)

HU bank name	ABN – AMRO		
Account number ( <b>IBAN</b> )	NL21 ABNA 0631626158	<b>BIC code</b>	ABNANL2A
Account name	Stichting Hogeschool Utrecht		
Bank address	Varrolaan 5 , 3513 EX, Utrecht		
Reference for bank	“Visa”+ <your name> + <HU student number>		

### Important Information

- In case of **cancellation** any unused advanced living deposit shall be returned to the student. A conversion from EURO may be applicable and bank fees may apply.  
*Visa fees cannot be returned at any time. Restitution of tuition fee is in accordance with the Dutch education enrolment rules and regulations law.*

## What is an entry visa (MVV)?

(Machtiging Voorlopig Verblijf or MVV for short)

An MVV is required by some nationalities to enter the Netherlands. After it is issued HU shall inform the student (you) to make an appointment with the Dutch Embassy in your country to collect it before you travel to the Netherlands. Be aware some Dutch Embassies have long waiting times make sure you prepare early! The Dutch Embassy should arrange the collection of your biometric details for your residence permit (VVR). If you have an MVV requirement and you currently have legal residence in another European Schengen country you may not need to collect an MVV. Please upload a copy of this ID with your passport page(s) during the online application.

**(All MVV nationals are issued with a VVR to be collected after arrival.) Non-EU/EEA students who have proof of legal residence in another European Schengen country, or have the nationality of Australia, Canada, Japan, Monaco, New-Zealand, South Korea, United States and Vatican City State DO NOT NEED an MVV.**

## What is a residence permit (VVR)?

(Vergunning Verblijf Regulier or VVR for short)

A VVR is an official government document that allows the student (you) to legally reside in the Netherlands, it is issued for a specific purpose, such as study and you must have it on your person at all times. The VVR is issued for all nationalities who need a visa and must be collected after arrival in the Netherlands. HU shall inform you how and where to collect it, (if you do not need an MVV you must first give your biometric details to the local IND office and return a few weeks later to collect the VVR).

entry visa (MVV)



residence permit (VVR)



- A combined MVV + VVR has an earlier deadline because you must first collect the MVV from a Dutch Embassy before travel arrangements can be made.
- Nationalities who only need a VVR, can follow the later deadline below. An appointment at a Dutch Embassy is NOT necessary.
- It is **not possible** to apply for an MVV in the Netherlands, nor can you start your exchange programme at the university if you have travelled to the Netherlands on a tourist visa.
- Proof of legal residence in the Netherlands is needed to finalise your exchange at HU and this must be arranged before the start of the study. Keep to the deadline!.

# Application procedure

## Conditions

For HU to arrange your Dutch visa for study you must;

1. be unconditionally accepted for study in an exchange programme at HU.
2. submit your visa request in the digital visa application process Osiris before our given deadline.
3. provide document proof (or direct payment) that you have access to sufficient finances to pay your own living expenses during the study period.
4. pay the fee for the visa before the deadline.

## Deadlines

1<sup>st</sup> semester: MVV required - **June 15<sup>th</sup>** or VVR only – **July 15<sup>th</sup>**  
2<sup>nd</sup> semester: MVV required and VVR only - **December 1<sup>st</sup>**

- Documents not written in Dutch, English, French or German must be translated by a certified translator.

## Early application restriction

It is not possible to submit a visa application earlier than 4 months before start of the study programme

## Preparation

Please begin preparation for your visa while your selection for the exchange programme is being processed at HU. It is your responsibility to submit a complete visa application and payment (fee) before the deadline. At no time will HU submit an incomplete visa application to the IND. **(It is not possible for HU to submit your visa request to the IND before an official confirmation of your selection to the HU exchange programme).**

## Issue of the visa

Approximately three weeks after HU has submitted the visa request to the IND you shall receive an email from HU with an official IND letter attached (written in the Dutch language due to restrictions in the law) stating the issue of your visa (MVV and/or VVR). You must keep this official letter with you at all times during your travel.

If you need an MVV entry visa you must collect it from the Dutch Embassy in the country of your legal residence. Please **do not arrange** a flight to the Netherlands until you have collected your MVV. (The VVR is arranged for all students and will be available for collection after arrival).



### Important information for Chinese students – Nuffic certificate

**Chinese nationals** must apply for a separate *Nuffic certificate* as part of the visa application. You must have your diploma and language test result ready before you can apply for this certificate and please apply early as positive confirmation is necessary before HU can submit your visa application to the IND.

(Please continue with your visa application with HU while your Nuffic certificate is being processed.)

## How to apply for a visa and/or residence permit.

### Step 1 APPLICATION FOR A HU EXCHANGE PROGRAMME



### Step 2 PREPARATION OF DOCUMENTS FOR YOUR VISA APPLICATION

- 👉 Passport (pages) and Schengen residence permit (when applicable)
- 👉 Documents for proof of sufficient financial means (living expenses and tuition payment)
- 👉 Antecedents Certificate
- 👉 TB test declaration (when applicable)
- 👉 Adequate health insurance (finalise after confirmation of visa)



### Step 3 UPLOAD YOUR VISA APPLICATION DOCUMENTS AND MAKE THE PAYMENT



### Step 4 ISSUE OF THE VISA – HU SENDS A COPY OF OFFICIAL IND LETTER MVV VISA REQUIRED? = MAKE AN APPOINTMENT WITH THE EMBASSY TO COLLECT IT



### Step 5 COLLECT YOUR TEMPORARY DUTCH RESIDENCE PERMIT (VVR) AFTER ARRIVAL

## Step by step

### Step 1 APPLICATION FOR A HU EXCHANGE PROGRAMME

#### Apply online through Osiris for one of the HU exchange programmes

Osiris is the main registration tool for exchange students.



You will receive an invitation to answer questions and upload your exchange programme documents in this online programme.

### Step 2 PREPARATION OF DOCUMENTS FOR YOUR VISA APPLICATION

After having submitted your exchange application and while waiting for confirmation of selection to our HU programme, we suggest you start to prepare for your Dutch study visa. It is possible to supply a combination of documents and payment. However the total amount of proof must add up to the IND minimum required at all times. Each section below requires the documents (of proof) to be placed in a separate file (.pdf).

- **Passport copy** (valid on start date of study); include a copy of all pages with a stamp and if you have legal residence in another Schengen-country, add a copy of both sides of this residence permit to the document.
- **Financial documents of proof (Living expenses)**; Prepare the documents with care and make a copy ready for uploading in the digital visa application Osiris. Make sure each document of proof includes all the details specified (see exact document requirements given below).
- **Immigration forms (Antecedent & Tuberculosis)**; There are two IND forms that need your signature and certain personal details. Some nationalities do not need to take a Tuberculosis test, so check the first page of the TBC form to see if your nationality is exempted. These forms can be downloaded during the digital visa application Osiris or from the HU website. Make sure you place your signature, date and place of signature in the place provided on the bottom of the form(s).
- Payment of the **visa fee** (€ 225,00) to deposit on to the HU Bank account (bank details given earlier in this guide)

#### Birth certificate and Health insurance

Although not necessary for the immigration application it is important you are aware that some Dutch municipalities require you to have an original birth certificate. We suggest you arrange this before your departure.

It is also mandatory that all students have sufficient Health insurance cover. You shall receive more information on how to arrange a Dutch Health insurance at the time of announcing the issue of your Dutch visa.



### Step 3 UPLOAD YOUR VISA APPLICATION DOCUMENTS AND MAKE PAYMENT

After your exchange application is complete and your learning agreement has been sent for review, you will receive an email to return to the student digital application Osiris to answer visa questions and upload your prepared documents.

**A checklist is provided;**

at the end of this flyer for your convenience. Therefore we suggest you have either a printed or digital version of this document available during your digital application. (It is possible to save your digital application at any time during the process).

#### Proof of Financial means for living expenses

When you apply for a visa, you or your sponsor must provide the IND with proof of an income that can support the student living expenses during the study. This income must be independent, sufficient and long-term and there are various ways to prove this, either by a direct payment to the HU bank account or on the basis of documents. The documents must be drawn up in Dutch, English, German or French or be accompanied by an official translation.

#### Summary of (financial) options accepted by the IND

Please find below a summary of the various (financial) options that are accepted by the IND and may be used as proof for cover for both the advanced living expenses and payment of the tuition fee.

A combination of document proof is possible for the living expenses. These documents need to be prepared carefully and attached together in one file.



It is possible to use documents of proof as mentioned below. The total of combinations used must agree to the minimum amount required for living expenses cover.

1. A bank account in your own/joint names with a sufficient balance.
2. Documents of proof from a sponsor who will support you;
  - a. Sponsor living outside the Netherlands
3. A scholarship. The scholarship amount may be used in combination with another method.
4. Deposit your (full) living allowance directly on to the HU bank.

**Note:**

*Strict Financial guidelines (given by the Dutch Immigration) shall be used to determine whether the provided proof of income conforms to the minimum financial guidelines for the given period. Unclear and incomplete proof shall cause unnecessary delay and may result in the HU refusing the application.*

#### Accepted language for financial documents

The Dutch Immigration only accept (financial) documents written in either; Dutch, English, German or French language. An official translation will be required with the (bank) document if the original is not written in one of the accepted languages given above.

## 1. A bank account in your own/joint names with a sufficient balance

Make a digital copy of a bank account in your name or in joint names (.pdf). The details and balance on the account must meet the minimum IND criteria for the intended study period.

### Joint names bank account

You must supply a separate written declaration with signatures from both account holders explaining that either of the parties may deposit or withdraw money from the account at all times. A copy of both account holders identification (ID or passport) must accompany the document.

### Accessibility of the money

The balance of money shown on the bank account must be available at all times. Current accounts are accepted. A savings account or a certificate of deposit account (statement) must be accompanied with a (separate) declaration from the bank confirming that there is no restriction of deposit or withdrawal from the account or a transaction list from the account showing recent deposits and withdrawal of money from the account.

### Bank account details

The balance on the account must meet the minimum financial criteria for the intended study period as given earlier in this document. Take note of the extra requirements (above) if the account is in joint names.

### The bank statement and bank declaration must contain all of the following details;

- a) Date of issue (not older than 3 months)
- b) Account holder(s) name
- c) Full account number
- d) Balance and currency
- e) Bank details; name and address of the bank, bank telephone number, email address and/or website.

1. **Bank statement (internet);** a (current) bank account statement held in one name or joint names must include all the details mentioned above (a – e) and it must be clear that the money is accessible at all times.

A separate bank declaration (see below) must accompany your bank statement if it is not clear that you can withdraw and deposit money on this account OR you use an internet printout without all the required details.

**and/or**

2. **Bank declaration;** must be written in one of the languages accepted by the immigration. All the details shown above (a - e), must be shown and the declaration must clearly state that the money on the account is accessible at all times for deposit or withdrawal. The bank declaration must have details of the bank branch, signed by an authorised person from the bank and have an original stamp from the bank.

## 2a. Sponsor not living in the Netherlands

Make a digital copy of the following three documents (sponsor bank details, declaration and ID) in one file (.pdf);

### 1. Copy of your sponsor's bank account details

Your sponsor must provide bank account details to prove he/she has access to sufficient money to sponsor you.

#### Joint names

If the bank account (statement) is in joint names a separate written declaration is required with signatures from all account holders explaining that either of the parties may deposit or withdraw money from the account at all times. A copy of all account holders identification (ID or passport) must accompany the document.

#### Accessibility of the money

It must be clear that the balance of money shown on the bank account is available at all times. Current accounts are accepted. A savings account or a certificate of deposit account (statement) must be accompanied with a (separate) declaration from the bank confirming that there is no restriction of deposit or withdrawal from the account or a recent transaction list from the account showing deposits and withdrawal of money from the account.

#### Bank account details

A bank account is accepted in one name or in joint names. The balance on the account must meet the minimum financial criteria for the intended study period as given earlier in this document. Take note of the extra requirements (above) if the account is in joint names.

#### The bank statement and bank declaration must contain all of the following details;

- a) Date of issue (not older than 3 months)
- b) Account holder(s) name
- c) Full account number
- d) Balance and currency
- e) Bank details; name and address of the bank, bank telephone number, email address and/or website.

**1. Bank statement (internet)**; a (current) bank account statement held in one name or joint names must include all the details mentioned above (a – e) and it must be clear that the money is accessible at all times.

A separate bank declaration (see below) must accompany your bank statement if;

- a. it is not clear that you can withdraw and deposit money on this account.
- b. you are to use an internet printout without all the required details.

**and/or**

**2. Bank declaration**; must be written in one of the languages accepted by the immigration. All the details shown above (a - e), must be shown and the declaration must clearly state that the money on the account is accessible at all times for deposit or withdrawal. The bank declaration must be signed by an authorised person from the bank and have an original stamp from the bank.

And

## 2. Sponsor Financial declaration

As well as supplying bank documents your financial sponsor must declare his/her sponsorship for the period of study. A standard Sponsor Financial declaration is available for use on our [website](#)

Your sponsor must complete and sign a Financial declaration showing clearly the details of the sponsor; first name, last name, date of birth, place of birth, nationality, passport/ identification number, full address, telephone number and email together with the details of the student; first name, last name, date of birth, place of birth, nationality and passport number. The sponsor must confirm he/she is willing to financially support you (student) during your study period (dd/mm/yy to dd/mm/yy) for a maximum of 12 months in the Netherlands. The monthly amount must not be less than the IND minimum monthly criteria, given previously in this document. An example of the Financial Declaration is shown here.

The image shows a sample 'Financial Declaration (sponsor)' form. It is a structured document with various fields for data entry. The form is divided into two main sections: one for the sponsor and one for the student. The sponsor section includes fields for Surname, First name, Born on (Day, Month, Year), Place of Birth, Nationality, Passport number or number of identity card, Telephone number, Address, Zip code, and Place. The student section includes fields for Surname, First name, Born on (Day, Month, Year), Place of Birth, Nationality, and Passport number. There is also a section for the sponsor's financial commitment, including a declaration of support, the amount of allowance (at least €), and the start and end dates. A final section asks for a recent bank statement and the date of the declaration. The form ends with a line for the sponsor's signature.

And

## 3. Proof of identity

The identity card/passport of the sponsor(s) must clearly show the sponsor's name and document number. All bank documents need to be written in either; Dutch, English, German or French language. No other language will be accepted.

### 3. Scholarship declaration

If you are to receive a scholarship to support your finances, you will need to upload a copy of an official signed scholarship declaration with the other documents of financial proof during your digital application. A copy of a scholarship format can be downloaded from our [website](#). A full scholarship amount must not be less than the IND minimum requirement. A part scholarship amount may be used in combination with another method as long as the total of all the documents conform to the minimum required.



The scholarship declaration must include the date of issue, name and address of the organisation awarding the scholarship, scholarship name, your name, your date of birth, the exact study period to which the scholarship applies (dd/mm/yy until dd/mm/yy) and amount and currency of the money awarded. The declaration must be signed and certified with a stamp of the organisation awarding/distributing the scholarship.

### 4. Deposit of living allowance directly on to the HU bank account



The most accepted and least complicated method is to deposit an “**Advance living**” **allowance** (according to your stay) on to the HU bank account in the name of the student. The money shall be returned to the student in instalments after arrival in the Netherlands. Please see the HU bank details below on how to make the payment. A **scholarship** amount may be deducted from the amount deposited. A digital copy of the Scholarship must be uploaded in the place provided during the application and the total must add up to at least the IND minimum amount for living expenses for your period of stay.

The student must open a Dutch bank account after arrival in the Netherlands for return of the advanced living money.

## Step 4 Issue of the visa

You will receive notification from the HU of the issue of your (combined) visa approximately 3 weeks after the IND has received our request for your visa. We shall send a copy of the IND letter by email for you to keep in your possession during your travel to the Netherlands. Please note that due to Dutch legislation the IND letter is written in the **Dutch language**. However you should be able to check your name and date of birth are correct on the letter and see further in the letter the start and end date of your Dutch residence permit.

### VVR only

If you do not need an MVV keep the IND letter as proof of the issue of your Dutch residence permit with you at all times during your travel. Take it with you to the IND office in the Netherlands after arrival when arranging collection of your VVR. You do not need to go to a Dutch Embassy.

### MVV Visa issued – collect it from your Dutch Embassy in time!

The IND shall also send a notification of the issue of your MVV to the **Dutch Embassy** in your country. You must arrange your appointment with the Dutch Embassy promptly as long waiting times can occur. Take the official immigration letter with you. The MVV will be valid for 3 months from the date of the issue letter and must be used to enter the Netherlands within this period. The MVV is no longer relevant after collection of the VVR.

In order to collect your MVV you must be prepared to provide the Embassy with biometric details including a (passport) **photograph, finger print** and completing an **application form** with your personal details and details over who has arranged the MVV. We suggest you check the website of your Dutch Embassy to confirm their procedure. The general procedure is as such:

1. Go to the Dutch Embassy website where you wish to collect your MVV (the same Embassy that you mentioned during the visa application.
2. Make an appointment with the Dutch Embassy .
3. Download the MVV issue form from the Dutch Embassy website. Complete the form, (see help by some options below). Take this form with you to the Dutch Embassy appointment together with your passport.
4. Make sure your passport is valid for at least 6 months from the date of the appointment.
5. Be prepared; the Embassy will need to take a passport photograph from you and shall take a finger print at the time of collection of the MVV. This is for your VVR Dutch temporary residence permit.



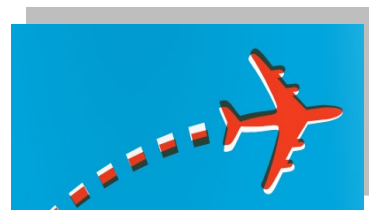
- Your **entry visa** (MVV) is valid for three months to enter the Netherlands.
- Your **Dutch residence permit** (applied for with the MVV) will be valid from the start date of your study programme. You shall receive details from HU as to where and when you can collect this permit during your first days in the Netherlands.
- Do not arrange a flight to the Netherlands until you have your MVV-sticker in your passport or make sure you can change your flight dates without a (financial) penalty.

#### PLEASE NOTE:

**We strongly advise NOT to book your flight until you have received your MVV entry visa!**

## Step 5 COLLECT YOUR temporary Dutch residence permit (VVR) AFTER ARRIVAL

Once you have arrived in the Netherlands and attended the Introduction days at our University, you will need to arrange an online appointment to collect your temporary Dutch residence permit (VVR). This is applicable to all students with MVV and/or VVR only requirements.



Keep the **Dutch Immigration letter** (written in Dutch language) with you until you have collected your temporary Dutch residence permit (VVR). This letter proves that you have received permission to stay in the Netherlands and can be used for registration with the municipality if you have not managed to collect your Dutch residence permit for study (VVR) beforehand.

### Collection of temporary Dutch residence permit (VVR)

If you arrived with an MVV sticker then your VVR should be ready for collection at the Dutch Immigration (IND) office in Utrecht directly. For students with no MVV requirement and for some MVV students who did not manage to arrange biometric details with the Dutch Embassy it will be necessary to first provide the IND with the Dutch biometric requirements (photograph and finger print). Your ID should be ready for collection within 3 – 4 weeks. Documents you must take to the Immigration office each time;

- Your passport
- Immigration letter (copy)

#### Address of the Immigration Office Utrecht

Bergstraat 58, 3511 RS Utrecht

Open from 09:00 until 16:00 (4 pm) Monday to Friday

[Online appointment tool](#)

### Tuberculosis test

If you need to undergo a Tuberculosis test (agreed during the visa application process) you must go to the Health Centre (GG&GD) in Utrecht promptly. You need to take an TBC (immigration) form (to be downloaded from our AskHU intranet page) to the Health Centre for the test. The Health Centre shall send the form to the Immigration (IND) after they have taken the test. The IND must have received this form within 3 months after your arrival or they may cancel your Dutch residence permit.

Documents you must take to the Health Centre (no appointment is necessary)

- Your passport
- TBC – immigration form (please complete your personal details before you go to the Health centre)
- Current fee is € 43.00

#### Address of the Health Centre (Tuberculosis location)

4th floor in de office called (Stadskantoor)

Stadsplateau 1, 3521 AZ Utrecht

Open from 08:30 until 11:30 Monday to Friday (not Thursday)

## Health insurance

Dutch law requires that everyone living in the Netherlands has adequate health insurance. Therefore you must have proof when holding a residence permit. Medical costs in the Netherlands are high. Your health insurance must therefore cover medical expenses at cost. That means there can be no limit to the amount that will be covered for e.g. a doctor's visit or hospitalization.

It is your responsibility to have sufficient Health insurance during your stay. HU shall send you a general information /reminder and link to a Dutch organization when we inform you of the issue of your Dutch visa (before the start of your study). You are not obliged to use this organization however it is very important you arrange the Health insurance before your arrival.

## Municipality registration Utrecht

The municipal registration of your Dutch address is required by Dutch law for all (temporary) residents who are to stay in the Netherlands **longer than 4 months**. Those of you who are to live in Utrecht shall receive a link from HU to make an appointment with the Utrecht town hall during the weeks before the start of the study. Once you go to the municipality you will receive receipt of a **Dutch social security number (BSN)**. This social security number is necessary for some official arrangements such as finalizing /opening your Dutch bank account.



## Municipality registration other than Utrecht

You will need to contact the municipality town hall yourself and follow their specific procedures.

## Opening a Dutch Bank account

Those of you who deposited an advanced living amount on to the HU bank account shall receive a Financial statement that will provide details of the amount of money you deposited and (when applicable) details of the return of deposit and how you can receive it. After you have opened a Dutch bank account, the advanced living allowance deposit will be returned to you in installments unless otherwise agreed.

It can be difficult to open a Dutch bank account without a Dutch social security number (BSN). Most Dutch banks will not begin the process to open a bank account for you until you provide them with your personal **Dutch social security number (BSN)** which is issued to you after you have registered at your local municipality. However, ING Bank and ABN-AMRO bank do offer special services to International students who do not yet have a BSN. Information on how to approach these banks is available on our intranet site AskHU and during the Introduction day.



# Checklist - Student Digital application Osiris

## Confirm your type of visa and upload your documents in Osiris



After receiving confirmation of your application to the HU exchange programme and your learning agreement is being reviewed you will receive an email invitation to return to the International student application process Osiris to answer additional visa questions and upload your documents. Make sure you have read the document conditions given earlier in this document carefully and place them in separate .pdf files before you continue with this checklist guideline. An incomplete application could cause an unnecessary delay of your visa.

1. Use your log in to return to Osiris with your given username and password.

The following message will appear:

**Choose 'Details' to resume the application.  
The application must be resubmitted**

Please click **details** to continue the visa application section.

2. Confirm the type of visa HU expects to arrange for you. Please continue with the application and submit all the required documents and answers.
3. MVV nationals generally need to collect it from a **Dutch Embassy** after issued. This is not necessary if you live in another Schengen country. You can advise us of this and add a copy of your Schengen country ID to your passport upload later in the online application.
4. **Finances**  
You can pay your (full) living expenses directly on the HU bank account before the given deadline, where no document upload is necessary. Deposit the money before the deadline! Or place your supporting documents in one pdf-document in the same order as the options given ready to upload.

- a. **Proof of Living** (all documents in one file)

Choose the option(s) that apply to you and upload your documents. The total amount must not be less than the IND minimum (given earlier in this document) when using a combination. An incomplete file attachment will not be accepted and result in an error. Recheck your documents and continue to the summary page to confirm your application.

5. **Payment of visa fees** – please acknowledge you will make payment of the visa fees.
6. **Passport copy** – Upload a copy of your passport identification page and all pages with a stamp. If you wish to be exempt from an MVV because you currently live in another European Schengen country, we expect you to include a copy of both sides of this permit to the passport attachment (expiry date not before the expected entry into the Netherlands).
7. **Immigration Antecedents certificate** – upload a completed Antecedent form with your signature after downloading it in the application programme or from our website.
8. **Immigration Tuberculosis declaration** – A list of exempted countries is given on the website. If your country is not on this list you must complete your personal details and sign the form that you will take the test once you are in the Netherlands.

**Before submitting your visa application we want you to be aware of the terms and conditions when holding a Dutch residence permit for study and for you to give your knowledge of acceptance;**

Please (re)submit your Osiris-application. You will receive a message from the immigration unit confirming the progress of your visa application during the process including when it is sent to the Dutch immigration service.

